



कार्यालय रक्षा लेखा प्रधान नियंत्रक
सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007
Office of the Principal Controller of Defence Accounts
No. 107, Lower Agram Road, Agram Post, Bangalore - 560 007
फोन नं./Phone No. - 29710474/75 फैक्स नं. /Fax No. - 26710132/33
e-mail: pcdabroandm.dad@hub.nic.in



CIRCULAR

No. O&M/5616/RTC/Vol-XIX

Dated: 19.11.2020.

To
The Officer I/c
All Sections in Main Office
All Sub Offices Local & outstation.

Sub:- LIVE Online Course for the month of December-2020 by RTC, Bangalore.

RTC (SR) Bangalore vide their letter No. RTC(SR)/122/Obj-Sch/2020-21 dated 13/11/2020 intimated that a **Live Online Course on Presentation Skills** will be conducted **ONLINE on Cisco Webex Meeting application on 04.12.2020 from 10.30 Hrs. to 17.00 Hrs.** Maximum employees may be encouraged to participate in the Live Online Course.

Nominations for Live Online Course on Presentation Skills may be sent to this section Email id – pcdabroandm.dad@hub.nic.in , in the below mentioned format, on or before 02.12.2020, for onward transmission to RTC, Bangalore.

S.No.	Participant Name, Designation & Account No.	Office of Posting	Participant e-mail*
-------	--	-------------------	---------------------

* Note: Please mention e-mail address created on Govt. domain (@gov.in, @nic.in, @hub.nic.in). In case no official e-mail address is created for the participant, his/her personal e-mail address may be mentioned.

sdl-
Accounts Officer (O&M)

Copy to:

✓ The Office I/c
EDP, Local

- For uploading on PCDA website.

CSB
Accounts Officer (O&M)