

Important Circular



शतममेव जयते

कार्यालय: रक्षा लेखा प्रधान नियंत्रक
Office of the Principal Controller of Defence Accounts
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Accounts Circular No. 38

Dated: 20/2/2019

To

All Sub-Offices under PCDA Bangalore
All Sections of Main Office

Sub: Preparation/uploading of Punching Medium in NCS-reg.

A copy of HQrs letter No. A/II/11101/Misc. Corr/2018-19/Vol-VI dated 08.02.2019 on the above subject is circulated herewith for compliance.

GO(Accounts) has seen.

Senior Accounts Officer (Accounts)

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Senior Accounts Officer (Accounts)

कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उत्तान बटार मार्ग, पालम, दिल्ली छावनी-110010

ULAN BATAR MARG, PALAM, DELHI CANTT-110010

(Accounts & Budget Section)



No.A/II/11101/Misc.Corr/2018-19/Vol-VI

Dated:- 08/02/2019

To,

All PCsDA/CsDA

PCDA, Bangalore.

SUB: Preparation/Uploading of Punching Medium in NCS-reg.

Director General of Audit, Defence Services (DGADS), New Delhi, during the IT analysis of New Compilation System (NCS) has observed some issues in NCS. Hence, All PCsDA/CsDA are requested that while uploading the PM data in the NCS, Correctness on following points may strictly be adhered to.

S.No.	Observation in NCS	Action to be taken by PCsDA/CsDA
1	Capturing of fictitious(Zero) value in Class of Vouchers and voucher number fields in PM data uploaded in NCS	While uploading the PM on NCS, the procedure enumerated in Para 168 of Defence Account Code may strictly be followed. <u>Class of vouchers/vouchers number with (ZERO) value may not be uploaded in NCS.</u>
2	Non validation of seriality of vouchers Nos. in Punching Media uploaded in NCS(Missing vouchers)	As per Defence Account Code, Voucher Number of PM has to be assigned serially. Hence, PM uploaded on NCS must be in Serial Number. There should be no missing voucher number in r/o PM uploaded on NCS.
3	Gap in Batch numbers of punching Media data uploaded in NCS	It requires control mechanism. Batch number should be assigned serially for PM vouchers to be uploaded on NCS. There should be no gap between assigning the batch numbers.
4	Non sequential uploading of PM vouchers in NCS	As per Defence Account Code, separate PM voucher is required to be prepared in each Section and should be numbered serially on monthly basis. Hence, PM of each Section should be in serial number (in a particular month) and is required to be uploaded on NCS date wise.
5	Uploading of same PM voucher in piecemeal	Instances have come to notice wherein PM data with the same voucher numbers have been uploaded more than one instance resulting possibility of booking of expenditure repeatedly. PCDA/CDA offices are required a strict check on this issue so as to allow uploading of all transaction relating to a one particular voucher in a single batch and not in a piece meal manner in NCS.

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6	Delay in preparation and uploading of PM data on NCS	NCS has been implemented to get the details of actual ^{working} of defence expenditure on daily basis. Non uploading of PM data on daily basis defeats the objective of real time reporting of expenditure. Therefore, it is again requested to upload the PM data on daily basis on NCS so that objective of the NCS may be achieved.
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This issues with approval of Jt. CGDA(A&B).

Urfun Shami
Accounts Officer (A&B)

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