

NO/AN/II/1022/BUDG/16-17  
O/o THE PCDA  
107,LOWER AGRAM ROAD  
BANGALORE  
DATED 16-06-2016

TO

THE OFFICER I/C

AN PAY-I, AN PAY-II & AN-III  
PAO (ORs) ASC (S) BANGALORE  
PAO (ORs) MEG & C BANGALORE  
PAO (ORs) MLI BELGAUM  
PAO (ORs) HCTC BANGALORE  
PAO (ORs) PARA REGT BANGALORE  
PAO (ORs) CMP BANGALORE  
PAO (ORs) ASC (AT) BANGALORE  
✓ THE OA CELL(for uploading to PCDA web site)

Subject: BE 2016-17 Allotment under MH 2052-DAD

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Please find enclosed a copy of Hqrs office letter, bearing NO.AN/VII/7220/BE16-17 dated 06-06-2016 regarding BE 2016-17. The funds allotted therein (office wise under Office expenses-00/094/30) Salary heads and Allowences may be noted accordingly.

As stated therein funds under TA/DA head 00/094/28) and Office expenses(00/094/30) are final for FY 2016-17. Therefore the following may strictly be complied with.

1. Expenditure under office expenses may be planned within the allotted amounts as there will not be further allotment under this head.
2. While forwarding proposals to Main office for sanction, it may please be ensured that funds are available at your end for the proposed expenditure. A certificate for availability of funds duly showing i) Allotment of Fund ii) Expenditure till date of submission of proposal. iii) Amount earmarked towards committed liability and iv) Amount available on date of proposal. Proposals received without such confirmation will be returned un-actioned.
3. Bills pertaining to committed liabilities of your office be met from funds allotted to your office, such bills should not be sent to Main Office for payments.
4. In no case, excess booking over and above the allotment should be made.  
Hqrs Office instruction in PARA-3 of their letter may also strictly be complied with.

  
ACDA(AN)

Copy to:

1. IFA HQTC(AF) BANGALORE
2. IFA 26 ED(AF) BANGALORE

For information and necessary action please.

Sd  
ACDA(AN)

भारत सरकार  
रक्षा मंत्रालय  
रक्षा लेखा विभाग

GOVERNMENT OF INDIA  
MINISTRY OF DEFENCE  
DEFENCE ACCOUNTS DEPARTMENT



No. AN/VII/7220/BE 2016-17

Dated: 06.06.2016

To  
The PCDA  
107, Lower Agram Road  
Agram Post,  
Bangalore - 560007

Subject: BE 2016-17 Allotment: Major Head-2052 - DAD.

BE 2016-17 allotment under Grant No.21- MoD (Civil), Major Head-2052 - DAD, is hereby made to your organization as given in the Annexure-I and II (as applicable) on the basis of the actual expenditure during 2015-16, projections made by the PCsDA/CsDA and funds allotted by the Ministry under various heads. The "Demands for Grant 2016-17" have been voted by the Lok Sabha and the connected Appropriation Bill has also been assented by the President. Therefore, the PCsDA/CsDA and PCA (Fys) Kolkata may utilize the full allocation under each relevant Head during 2016-17.

2. The allotment made under Head Domestic Travel Expenses (00/094/28) and Office Expenses (00/094/30) may be treated as final during the FY 2016-17. No additional funds under these heads will be allotted in RE 2016-17 or at any stage. As such, the PCsDA/CsDA may accordingly plan their expenditure within allocated budget under these heads.

3. To ensure balance pace of expenditure during the FY 2016-17, it is requested to prepare a comprehensive plan to achieve the target of 50% utilization of allocated funds by September 2016 and 67% by December 2016. However, it may be noted for adherence that not more than 33% of allocation may be spent in the last quarter of the FY and during the Month of March the expenditure should be limited to 15% of allocation. In this regard, please refer to this HQ letter / circular No. AN/VII/7220/BE 2012-13 dated 11.3.2013 regarding Cash Management System in Central Government – modified exchequer control based expenditure management

4/ANL/10604  
16/16

and restrictions on expenditure management and restrictions on expenditure during the last quarter of the financial year.

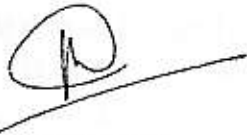
4. The separate funds have been earmarked under Head 'Office Expenses' to the NADFM Pune, CsFA (Fys), CIA (Fys) Kolkata, RTCs, CDA IT & SDC Secunderabad, Area Accounts Offices, PAOs (ORs) and DPDOs as per prevalent practice in Annexure-II. The incurring of expenditure by them may be monitored by the PCsDA/CsDA as per instructions issued in the past. The requirement of funds under Head 'Office Expenses' for the sub-offices like LAO's, RAO's, AAO GE's, BSO etc. may be earmarked out of funds allocated for Main Office and other sub-offices at your level.

5. Office Expenses and Travel Expenses to IFAs (SAG level): A separate allotment has also been made to IFAs (SAG level) through their co-located PCsDA/CsDA as per past practice in Annexure-II.

6. All PCsDA/CsDA and PCA(Fys) Kolkata are requested to upload a 'Monthly Expenditure Report (MER)' under Head 'Office Expenses' showing category-wise expenditure with details in respect of each of the CsFA(Fys) / CIA (Fys) / RTCs / Area Accounts Offices / PAOs (ORs) / DPDOs, and IFAs' office, whichever is applicable on official website in compliance with section 4(1) of RTI Act 2005.

7. Item-wise allocation of funds under Heads 'Other Allowances' and 'Office Expenses' may be made at your level provided that total allocation under these Heads are kept within BE 2016-17 allotment. In this connection, if necessary, the PCsDA/CsDA may re-appropriate earmarked funds from one Sub-Head to another Sub-Head of the Heads 'Other Allowances' and 'Office Expenses' so that the requirement is met during 2015-16 within earmarked funds.

8. Please ensure strict compliance of the above instructions.

  
(Mustaq Ahmad)  
Dy.CGDA(Admin)

अनुलग्नक - I  
Annexure - I

विषय: बी.ई. 2016-17: "मुख्य शीर्ष -2052-डी ए डी" के अन्तर्गत निधि का आवंटन।

Sub: Allotment of funds: BE 2016-17: Major Head-2052 - DAD.

संगठन : PCDA  
Bangalore

(हजार रुपये में) (Rs. in thousands)

Sl. No.	शीर्ष Heads	आवंटन Allotment
1.	वेतन (अधिकारी) Salary (Officers) [00/094/23]	64000
2.	वेतन (कर्मचारी) Salary (Staff) [00/094/24]	150000
3.	महंगाई भत्ता Dearness Allowance [00/094/25]	230000
4.	अन्य भत्ते Other Allowances [00/094/26]	94000
A	कुल वेतन Total Salary (1 to 4)	538000
6.	मजदूरी Wages [00/094/27]	0
7.	समयोपरि भत्ता Overtime Allowance [00/094/ 37]	10
8.	चिकित्सीय उपचार Medical Treatment [00/094/92]	6100
9.	घरेलू यात्रा व्यय Domestic Travel Expenses [00/094/28]	8000
10.	कार्यालय व्यय Office Expenses [00/094/30]	8410
11.	विदेश यात्रा व्यय Foreign Travel Expenses [00/094/91]	0
12.	किराया, दरें एवं कर Rent, Rates & Taxes (RRT) [00/094/31]	1300
13.	अन्य प्रशासनिक व्यय Other Admin Expenses [00/094/42]	2700
14.	व्यवसायिक सेवाएं Professional Services [00/094/35]	0
	Grand Total (A to 14)	564520

  
(Sanjiv J. Bajaj)  
Sr. Accounts Officer (Admin)  
☎ : 011-25665560

PCDA Bangalore

Office Expenses (00/094/30)

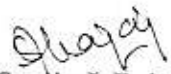
(Rs. in thousand)

Sl. No.	Offices	BE 2016-17 Allocation
1	MO & other sub-offices	5100
2	PAO(ORs) MEG&C Bangalore	500
3	PAO(ORs) ASC (South)	1000
4	PAO(ORs) PC TC Bangalore	250
5	PAO(ORs) CMP Bangalore	200
6	PAO(ORs) MLI Belgaum	350
7	PAO(ORs) PARA REGT	400
8	PAO(ORs) ASC (AT) Bangalore	250
9	IFA HQ TC Bangalore	300
10	IFA 26 ED Bangalore	60
<b>Total</b>		<b>8410</b>

Travel Expenses (00/094/28)

(Rs. in thousand)

Sl. No.	Offices	BE 2016-17 Allocation
1	PCDA Bangalore	7700
2	IFA HQ TC Bangalore	300
<b>Total</b>		<b>8000</b>

  
(Sanjiv J. Bajaj)

Sr. Accounts Officer(Admin)