

NO/AN/II/1022/BUDG/18-19
O/o THE PCDA
107, LOWER AGRAM ROAD
BANGALORE
DATED 16-04-2018

TO

THE OFFICER I/C

AN PAY-I, AN PAY-II & AN-III
PAO (ORs) ASC (S) BANGALORE
PAO (ORs) MEG & C BANGALORE
PAO (ORs) MLI BELGAUM
PAO (ORs) PCTC BANGALORE
PAO (ORs) PARA REGT BANGALORE
PAO (ORs) CMP BANGALORE
PAO (ORs) ASC (AT) BANGALORE
✓ THE OA CELL (for uploading to PCDA web site)

Subject: BE 2018-19 Allotment under MH 2052-DAD

Please find enclosed a copy of Hqrs office letter, bearing NO.AN/VII/7220/BE18-19 dated 11-04-2018 regarding BE 2018-19. The funds allotted therein office wise under Office expenses-(00/094/30), Salary heads and Allowances may be noted accordingly.

As stated therein funds under TA/DA head (00/094/28) and Office expenses (00/094/30) are final for FY 2018-19. Therefore the following may strictly be complied with.

1. Expenditure under office expenses may be planned within the allotted amounts as there will not be further allotment under this head.
2. While forwarding proposals to Main office for sanction, it may please be ensured that funds are available at your end for the proposed expenditure. A certificate for availability of funds duly showing i) Allotment of Fund ii) Expenditure till date of submission of proposal. iii) Amount earmarked towards committed liability and iv) Amount available on date of proposal. Proposals received without such confirmation will be returned un-actioned.
3. Bills pertaining to committed liabilities of your office be met from funds allotted to your office, such bills should not be sent to Main Office for payments.
4. In no case, excess booking over and above the allotment should be made.
Hqrs Office instruction in PARA-3 of their letter may also strictly be complied with.

PCDA has seen.


ACDA(AN)

Copy to:

1. IFA HQTC (AF) BANGALORE
2. IFA 26 ED (AF) BANGALORE

For information and necessary action please.

-sd -
SAO (AN)

भारत सरकार
रक्षा मंत्रालय
रक्षा लेखा विभाग



GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
DEFENCE ACCOUNTS DEPARTMENT

No. AN/VII/7220/BE 2018-19

Dated: 11.04.2018

To

The PCsDA/PCA(Fys)/CsDA

(Through CGDA Website)

Subject: BE 2018-19 Allotment: Major Head-2052 - DAD.

BE 2018-19 allotment under Grant No.20- MoD (Misc), Major Head-2052 - DAD, is hereby made to your organization as given in the Annexure-I and II (as applicable) on the basis of the actual expenditure during 2017-18, projections made by the PCsDA/CsDA and funds allotted by the Ministry under various heads. The "Demands for Grant 2018-19" have been voted by the Lok Sabha and the connected Appropriation Bill has also been assented by the President. Therefore, the PCsDA/CsDA and PCA (Fys) Kolkata may utilize the full allocation under each relevant Head during 2018-19.

2. It is intimated that code head wise sub allocation of funds under head salary may be made at your end as per the requirements under intimation to HQrs. Office.

3. The allotment made under Head Domestic Travel Expenses (00/094/28) and Office Expenses (00/094/30) may be treated as final during the FY 2018-19. No additional funds under these heads will be allotted in RE 2018-19 or at any stage. As such, the PCsDA/CsDA may accordingly plan their expenditure within allocated budget under these heads and HQrs letter /circular NO. AN/VII/7228/Budget Orders dated 16.09.2016 may be complied with in order to economising the expenditure.

4. To ensure balance pace of expenditure during the FY 2018-19, it is requested to prepare a comprehensive plan to achieve the target of 50% utilization of allocated funds by September 2018 and 67% by December 2018. However, it may be noted for adherence that not more than 33% of allocation may be spent in the last quarter of the FY and during the Month of March the expenditure should be limited to 15% of allocation. In this regard, please refer to this HQ letter / circular No. AN/VII/7220/BE 2012-13 dated 11.3.2013 regarding Cash Management System in Central Government – modified exchequer control based expenditure management

रक्षा लेखा महानियंत्रक CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलन बटार रोड़, पालम, दिल्ली छावनी-110010 Ulan Batar Road, Palam, Delhi Cantt-110010

and restrictions on expenditure management and restrictions on expenditure during the last quarter of the financial year.

5. The separate funds have been earmarked under Head 'Office Expenses' to the NADFM Pune, CsFA (Fys), CIA (Fys) Kolkata, RTCs, CDA IT & SDC Secunderabad, Area Accounts Offices, PAOs (ORs) and DPDOs as per prevalent practice in Annexure-II. The incurring of expenditure by them may be monitored by the PCsDA/CsDA as per instructions issued in the past. The requirement of funds under Head 'Office Expenses' for the sub-offices like LAO's, RAO's, AAO GE's, BSO etc. may be earmarked out of funds allocated for Main Office and other sub-offices at your level.

6. Office Expenses and Travel Expenses to IFAs (SAG level): A separate allotment has also been made to IFAs (SAG level) through their co-located PCsDA/CsDA as per past practice in Annexure-II.

7. All PCsDA/CsDA and PCA(Fys) Kolkata are requested to upload a 'Monthly Expenditure Report (MER)' under Head 'Office Expenses' showing category-wise expenditure with details in respect of each of the CsFA(Fys) / CIA (Fys) / RTCs / Area Accounts Offices / PAOs (ORs) / DPDOs, and IFAs' office, whichever is applicable on official website in compliance with section 4(1) of RTI Act 2005.

8. Item-wise allocation of funds under Heads 'Other Allowances' and 'Office Expenses' may be made at your level provided that total allocation under these Heads are kept within BE 2018-19 allotment. In this connection, if necessary, the PCsDA/CsDA may re-appropriate earmarked funds from one Sub-Head to another Sub-Head of the Heads 'Other Allowances' and 'Office Expenses' so that the requirement is met during 2018-19 within earmarked funds.

Please ensure strict compliance of the above instructions.



(Mustaq Ahmad)
Dy.CGDA(Admin)

Copy to:- IT & S Wing for uploading to the website.



(Mustaq Ahmad)
Dy.CGDA(Admin)

अनुलग्नक - I
Annexure -I


विषय: बी.ई. 2018-19: "मुख्य शीर्ष -2052-डी ए डी" के अन्तर्गत निधि का आबंटन।

Sub: Allotment of funds: BE 2018-19: Major Head-2052 - DAD.

संगठन : **The PCDA**
Bangalore

(हजार रुपयों में) (Rs. in thousands)

| Sl. No. | शीर्ष Heads | आबंटन Allotment |
|---------|---|-----------------|
| 1 | कुल वेतन Total Salary (00/094/23 to 00/094/26) | 628100 |
| 2. | मजदूरी Wages [00/094/27] | 0 |
| 3. | समयोपरि भत्ता Overtime Allowance [00/094/ 37] | 0 |
| 4. | चिकित्सीय उपचार Medical Treatment [00/094/92] | 7830 |
| 5. | घरेलू यात्रा व्यय Domestic Travel Expenses [00/094/28] | 8993 |
| 6. | कार्यालय व्यय Office Expenses [00/094/30] | 12905 |
| 7. | विदेश यात्रा व्यय Foreign Travel Expenses [00/094/91] | 0 |
| 8. | किराया, दरें एवं कर Rent, Rates & Taxes (RRT) [00/094/31] | 1400 |
| 9. | Hostel Subsidy(00/094/29) | 250 |
| 10. | अन्य प्रशासनिक व्यय Other Admin Expenses [00/094/42] | 8000 |
| 11. | व्यवसायिक सेवाएं Professional Services [00/094/35 and 38] | 0 |
| | Grand Total (1 to 11) | 667478 |


(Mahesh Kumar)
Sr. Accounts Officer (Admin)
☎ : 011-25665560

Annexure-II

PCDA Bangalore

Office Expenses (00/094/30)

(Rs. in thousand)

| Sl. No. | Offices | BE 2018-19 Allocation |
|--------------|--------------------------------|--------------------------|
| 1 | MO & other sub-offices | 9559 |
| 2 | PAO(ORs) MEG&C Bangalore | 500 |
| 3 | PAO(ORs) ASC (South) Bangalore | 1000 |
| 4 | PAO(ORs) PC TC Bangalore | 250 |
| 5 | PAO(ORs) CMP Bangalore | 200 |
| 6 | PAO(ORs) MLI Belgaum | 350 |
| 7 | PAO(ORs) PARA REGT Bangalore | 400 |
| 8 | PAO(ORs) ASC (AT) Bangalore | 250 |
| 9 | IFA HQ TC Bangalore | 330 |
| 10 | IFA 26 ED Bangalore | 66 |
| Total | | 12905 |

Travel Expenses (00/094/28)

(Rs. in thousand)

| Sl. No. | Offices | BE 2018-19 Allocation |
|--------------|---------------------|--------------------------|
| 1 | PCDA Bangalore | 8643 |
| 2 | IFA HQ TC Bangalore | 350 |
| Total | | 8993 |

| | |
|--------------------------------------|-------------|
| Medical Treatment (0/094/92) | 7830 |
|--------------------------------------|-------------|

(Mahesh Kumar)

Sr Accounts Officer (Admin)

Recd
16/4/18