



कार्यालय: रक्षा लेखा प्रधान नियंत्रक

PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड, अग्रम पोस्ट, बंगलूर - 560 007

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STORE SECTION



S/II/Gen Corr

Dated : 24.09.2020

To

All Units under PCDA, Bangalore

Sub: Prompt payment to GeM suppliers - reg

In continuation to this office Circular No.S/II/GEN CORR dated 1/09/2020, it is further intimated that an analysis of the reasons for rejection/return and late payment to suppliers made on the subject was carried out by the Headquarters office, New Delhi which is enclosed herewith as Annexure -A to this circular for the reference and guidance.

The staffs dealing with GeMs are to be enlightened about the reasons for GeM bill rejection in audit to avoid delay in payments to vendors.

GO (GeM Cell) has seen

Sr. Accounts Officer(GeM Cell)

(245)

**Annexure-A**

<b>S no.</b>	<b>Rejection Reason for bills pertaining to FY 2019-20</b>	<b>count</b>	<b>% Rejections</b>
1	Insufficient Funds	15531	29.95%
2	Incorrect Code Head	10921	21.06%
3	Financial Advice PDF not available	4772	9.20%
4	Payment to be made by Unit	3591	6.92%
5	Financial sanction not matching with that of Supply Order data	3148	6.07%
6	Incorrect Unit Code	2906	5.60%
7	Duplicate Bill GeM offline bill with same invoice details found paid	2179	4.20%
8	Bill pertains to period prior to cut off date of implementation of GeM Online Bill processing through Tulip	2065	3.98%
9	Bill does not pertains to this CDA/Organization	1014	1.96%
10	Invalid Code Head Sub Category	970	1.87%
11	PDF Attachments not available	898	1.73%
12	Sub Category not available	791	1.53%
13	Invoice PDF not available	524	1.01%
14	CRAC PDF not available	514	0.99%
15	Specimen Signature in FA File not matched	502	0.97%
16	Supply Order/Contract PDF not available	453	0.87%
17	Bill with this Supply Order Number already processed through Offline	366	0.71%
18	Bill amount is not tallying with that of Product Total amount	300	0.58%
19	Supply Order quantity and amount not matching with that of Invoice and CRAC data	186	0.36%
20	Bill File not available	150	0.29%
21	Vendor Bank Details not available/incomplete	43	0.08%
22	Product Details not available for this Transaction Id mode	19	0.04%
23	Invoice not pertains to this contract	18	0.03%
	<b>Total</b>	<b>51861</b>	
	Total Bills received in FY 2019-20 online	92599	
	Total amount of bills received online	462.76 Cr	

S no.	Rejection Reason for bills pertaining to FY 2020-21	count	% Rejections
1	Insufficient Funds	3528	32.66%
2	Incorrect Code Head	2159	19.99%
3	Financial sanction not matching with that of Supply Order data	992	9.18%
4	Financial Advice PDF not available	896	8.29%
5	Payment to be made by Unit	545	5.05%
6	Bill does not pertain to this CDA/Organization	492	4.55%
7	Specimen Signature in FA File not matched	371	3.43%
8	Incorrect Unit Code	285	2.64%
9	Bill amount is not tallying with that of Product Total amount	213	1.97%
10	PDF Attachments not available	204	1.89%
11	Financial sanction validity expired	169	1.56%
12	Invalid Code Head Sub Category	152	1.41%
13	FA PDF not pertains to this Supply Order	148	1.37%
14	Duplicate Bill GeM offline bill with same invoice details found paid	116	1.07%
15	Supply Order/Contract PDF not available	111	1.03%
16	Sub Category not available	83	0.77%
17	Invoice PDF not available	61	0.56%
18	Supply Order quantity and amount not matching with that of Invoice and CRAC data	56	0.52%
19	CRAC PDF not available	53	0.49%
20	Vendor GSTIN is missing	50	0.46%
21	Bill pertains to period prior to cut off date of implementation of GeM Online Bill processing through Tulip	41	0.38%
22	Invoice not pertains to this contract	23	0.21%
23	Bill File not available	17	0.16%
24	Vendor Bank Details not available/incomplete	16	0.15%
25	Incorrect Project Code	12	0.11%
26	Product Details not available for this Transaction Id mode	7	0.06%
27	Bill with this Supply Order Number already processed through Offline	1	0.01%
28	Bill Can not be processed because UNIT Closed and LAC Issued	1	0.01%
	Total	10802	