



Important Circular

	<p>कार्यालय: रक्षा लेखा प्रधान नियंत्रक PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007 NO. 107, LOWER AGRAM ROAD, BANGALORE – 560 007 फोन नं./Phone No. - 29710474, 29710475 फैक्स नं./Fax No. - 29710132</p>	
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No: AN/1/Orders Disc

Date: 15/02/2021

To

All the sections in Main Office,  
All the sub offices under PCDA Bangalore

Sub: Prohibition on bringing any political or outside influence by  
Govt.servant or by their close relatives in respect of service matters

Instructions on the subject received by HQrs office vide their letter No:  
AN/XIII/13006/Vol-XXII dated 11/01/2021 is append below

2. As per existing instructions/guidelines, wherever, in any matter connected with his service rights or conditions, a Government servant wishes to press a claim or to seek redressal of a grievance, the proper course for him is to address his immediate official superior, or Head of his office, or such other authority at the appropriate level who is competent to deal with the matter in the organization.
3. However, it has come to the notice of HQrs office that instances of bringing outside as well as political influence by the official and their close relatives in matters like transfer etc. are on the rise. Such trend has been viewed seriously by the Competent Authority and it has been decided that representation received through proper channel will only be entertained and other representation **from relatives/other source will be recorded. Further, the officials concerned may be liable for disciplinary action** for such transgression and violation of provisions of CCS [Conduct] Rules 1964.
4. The contents of this communication may be disseminated to all officers/staff serving in your office/section.



DCDA [AN]