

**CIRCULAR
IMMEDIATE/ TOP PRIORITY**

NO. AN/III/1672/XVI
OFFICE OF THE PCDA,
AGRAM POST,
BANGALORE- 560 007.
DATED: 18.01.2018

TO,

ALL SECTIONS IN MAIN OFFICE.
ALL SUB OFFICES UNDER PCDA BANGALORE.

SUB: Promotion of Clerks to the grade of Auditor – Reg:
(Vacancy period 01.04.2018 to 31.12.2018)

HQrs office vide their circular dated 16.01.2018 has requested to convene a DPC as per Annexure A to adjudicate those clerk-cum-typist who are holding the feeder post of clerk-cum-typists on regular basis as on the 26th day of September 2009 and completing eight years of qualifying service in the grade on 01.04.2018 for the promotion to the grade of Auditor on the basis of their APARs for the years 2015-16, 2014-15, 2013-14, 2012-13, and 2011-12 as per Recruitment Rules for the post of Auditor as amended vide SRO No.23 dated 03.05.2016.

As per SRO No.23 dated 03.05.2016, para 1 of column 12, for 40% of promotion from amongst clerk-cum-typists to the post Auditor, the minimum service criteria has been increased to 13 years from eight years, as such all such leftover cases are to be considered while adjudicating the case. It may be ensured that no case has been left over.

In view of the above, the names of all eligible clerks who have completed eight years of service in the grade of clerk as on 01.04.2018 in the proforma available in PCDA Bangalore website (Annexure to this circular) duly attested by officer-in-charge may be forwarded to this office positively by 24.01.2018 so as to enable this office to furnish the same after adjudication by DPC to HQrs. Office within the stipulated date, i.e., 31.01.2018.

Immediate action may be taken in this regard.

'NIL' reports are also required.

All local offices/sections are requested to hand over the reports by hand directly to AN III Section and outstation offices are requested to send the reports through fastest means i.e.fax/mail.

Encl: As above

Copy to:

The Officer-in-Charge: for uploading in Website.
OA Cell.

sd/xyy
[GEETHA VARDARAJAN]
Sr.ACCOUNTS OFFICER [AN]

V.S. Manjule
[GEETHA VARDARAJAN]
S.A.O.

(ANNX- 'A' to Hqrs Office letter No. AN/XI/11151/2017 date /01/2018)

STATEMENT SHOWING DETAILS OF CLERKS (Who have completed 8 years as on 01/04/2018) FOR PROMOTION TO AUDITOR'S GRADE.

Sl. No	Name	A/C No.	Whether UR/SC/ST	Date of Birth (DD-MM-YYYY)	DOA as Group 'D'	DOP as Record Clerk	Offer of Appnt- in clerk's grade (Direct)	DOP/ Appnt- as Clerk	Year of Examination in SSC as Clerk	ROLL No.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
(1)										

All India Rank/ Merit No.	Whether Test Passed/ Not passed/Exempted	Typing Passed/	(Whether P/ D/ ID/C**** P - Promotee D - Direct ID - Inter Deptt C - Compassionate)	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs (2015-16, 2014-15, 2013-14, 2012-13, and 2011-12)	Recommendations of DPC	Organization	Remarks.
(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	

Certified that:

- The individual is not related to any member of DPC.
- No disciplinary /vigilance case is pending or being contemplated against the individual.
- Service particulars have been verified from the service documents and found correct.
- While adjudicating the case of the above individuals(s), the provisions contained in DOP&T OMs on the subject have been kept in view by the DPC.
- No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA