

## Important Circular

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

Office of the Principal Controller of Defence Accounts

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बैंगलूर - 560 007

No. 107, Lower Agram Road, Agram Post, Bangalore - 560 007

फोन नं./Phone No. - 25545101, 25549746

फैक्स नं. /Fax No. - 25543810

Dated: 21 / 03 / 2019

To

All Sub-Offices/Sections under PCDA Bangalore

Sub: Clearance of bills pending with PCDA's/CDAs-regarding.

Ref: HQrs Letter No. A/B/II/11244/Meeting dated 21/02/2019.

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Please find the enclosed HQrs letter under reference, which is self-explanatory. This is for your kind information and necessary action.

*-sd-*  
Senior Accounts Officer (Accounts)

✓ Distribution

: The Officer I/c  
EDP Section  
(Local)

→

For uploading in the website

*Mohana Gan*  
Senior Accounts Officer (Accounts)



कार्यालय रक्षा लेखा महानियंत्रक

Office of the Controller General Of Defence Accounts

उलान बटार मार्ग, पालम, दिल्ली छावनी-110010

Ulan Batar Road, Palam, Delhi Cantt.-110010

लेखा एवं बजट अनुभाग Accounts & Budget Section

Ph-25665787, Fax - 25675786



No. A/B/II/ 11244/Meeting

Dated 21.02.2019

To

PCDA,  
Bangalore.

**Subject: Clearance of bills pending with PCDA/CDAs-regarding.**  
**Reference: MoD(Fin.) Finance Division (Budget-I Section) ID**  
**No. 5(2)/Bud- I/2018(PC-II) dated 14/02/2019(Copy enclosed).**

A meeting was held on 12.02.2019 under the chairpersonship of FA(DS) with financial planning directorates of service headquarters to review the budget status and bookings under relevant heads. It has been pointed out by FP Dtes that bills have been forwarded to various PCDA/CDAs which need to be processed on priority in order to achieve optimum utilization of available funds.

It has also pointed out that as per guidelines issued by Ministry of Finance, not more than 15% of Expenditure of Budget Estimates is permissible in the last month of financial year. Therefore, in case pending bills are not cleared expeditiously, it may lead to under-booking of expenditure and would present an incorrect picture on utilisation of budget.

It is requested that necessary efforts may please be made to accelerate the booking of expenditure by making payment of bills received from units/formations, if otherwise in order and ensure that no bills /vouchers are pending at your end. The status of pending bills may also be monitored closely in consultation with SHQs.

Jt. CGDA(A&B) has seen.

21/2/15

Sr. A.O. (A&B)

Copy to:

Deputy Secretary (Budget)  
Ministry of Defence (Finance),  
Budget Division.  
South Block, New Delhi-110011.

for information w.r.t. above.

Sr. A.O. (A&B)