

IMPORTANT CIRCULAR

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

No. 107, Lower Agram Road, Agram Post, Bangalore – 560007

Phone No : 29710474, 29710475

Fax No : 29710132/0133

Website : www.pcdabl.gov.in

e-Mail : cda-blr@gov.in

No: S/Gen Corr

Dated : 22/06/2020

To,

The Commanding Officer
All Units Under PCDA Bangalore
(Through Website)

Sub : Procedures for payment for goods/services to sellers/service providers in
Government e-Marketplace (GeM)- through PFMS and by non-PFMS
Agencies/Entities: Forwarding of.

A copy of Govt. of India, Ministry of Finance, Department of Expenditure,
Procurement Policy Division letter No F.6/18/2019-PPD dated 23.01.2020 received under
CGDA letter No. IFA/109/GeM/Vol. II dated 12/06/2020 on the above subject is
forwarded herewith for strict compliance at your end please.

This issues with the approval of PCDA.

Encl: As above

Sr. Accounts Officer(S)

Copy To:
The Officer In Charge
EDP Section
Local

} With request to upload in the office website

Sdt

Sr. Accounts Officer(S)

No. F.6/18/2019.PPD
Government of India
Ministry of Finance

Department of Expenditure
Procurement Policy Division

512, Lok Nayak Bhawan,
New Delhi Dated the 23rd January, 2020.

Office of A. J. K. (Asst. Secy.)
Diary No. 169
Date 20-01-2020

Office of the Secy. (D&F Fin.)
Diary No. 524
Date 30/1/2020

OFFICE MEMORANDUM

Subject: Procedures for payments for Goods / Services to Sellers / Service Providers in Government e- Marketplace (GeM)- through PFMS and by non- PFMS Agencies/-Entities (NPAE)-- reg.

Ref: OM No. F.26/4/2016.PPD dated 20.09.2016 and OM No.F.13/4/2017-PPD (Pt.) dated 14.08.2018 on the above Subject.

In supersession of the above referred OM dated 20.09.2016 and OM No.F.13/4/2017-PPD (Pt.) dated 14.08.2018 and pursuant to Rule No. 149 of GFR 2017, the following procedures are prescribed for making payments to the Sellers /Service Providers in GeM which shall be complied and adhered to by all concerned for different type of contracts such as

- a) Supply of Goods & Services
- b) Supply, Installation, Testing and Commissioning of Goods
- c) Supply, Installation, Testing, Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

2. In respect of contracts for Supply of Goods, 100% payment including GST should be made after receipt and acceptance of Goods and generation of "Goods CRAC" (Consignee Receipt and Acceptance Certificate) subject to recoveries, if any, either on account of short supply and Liquidated Damages etc. for delay in supply.

3. In respect of contracts for Services, payment should be made as per periodicity defined in the contract i.e. Monthly, Quarterly or any other pre-defined payment periodicity. 100% payment including GST for the particular payment cycle should be made after receipt and acceptance of the Services and generation of "Service CRAC" (Consignee Receipt and Acceptance Certificate) subject to recoveries, if any, either on account of short supply, SLA (Service Level Agreement) deviations and Liquidated Damages for delay in supply etc.

4. In respect of contracts for Supply, Installation, Testing, Commissioning of Goods and Training of operators etc. the complete cost break-up indicating Basic price, GST, Installation and commissioning charges, Incidental Services, training etc. is to be indicated separately in the bid. In order to cater to installation intensive products, the different configurable payment terms will have to be incorporated in GeM functionalities (depending upon the quantum of installation and turnkey work required).

Adl FA (RS) RJS

Adl FA - II (AW)