

प्रधान नियंत्रक

**Office of the Principal Controller of Defence Accounts**

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

No. 107, Lower Agram Road, Agram Post, Bangalore -- 560 007

फोन नं./Phone No. - 25545101, 25549746

फैक्स नं./Fax No. - 25543810

No. EDP/Mech/Hardware/2019-20

Date: 11<sup>th</sup> June 2019

To

The Officer-in-Charge

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Sub: Stock position of Hardware items.

It is intimated that you are requested to carry out stock verification of EDP Hardware items (PCs / Printers / UPS etc.,) held in your office and send the latest stock position of in the prescribed format enclosed and send it on or before 05<sup>th</sup> July 2019 positively.



DCDA (EDP)

**Annexure**

**Office Name:**

Stock Position as on .....

Sl. No.	Item Description	Make	CPU Sl. No.	Monitor Sl. No.	Remarks