

प्रधान नियंत्रक

Office of the Principal Controller of Defence Accounts

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No.EDP/MECH/HW/2018-19

Date : 19/02/2018

IMPORTANT CIRCULAR

To

All the sub-offices under PCDA, Bangalore

Sub: Requirement of Computer Hardware for the year 2018-19

Hqrs. Office under “Annual IT Procurement Plan (AITPP) for FY 2018-19” has called for requirement of additional computer hardware. The additional computer hardware required for your office may be projected in the prescribed format in MS EXCEL based on the scales laid down by Hqrs. Office for PCs and Printers are as under:

PCs	IDAS to AAO	1 : 1
	Staff on Network based projects	1 : 1
	Staff not working on Network based projects	2 : 1

Printers may be projected in rare and non-avoidable situations only.

The projection should also contain the following details:

- List of computer hardware available
- Specification of the additional hardware required.
- Statement of case with proper justification

The prescribed format may be downloaded from the PCDA Bangalore website pcdablr.gov.in

The detailed report may please be forwarded to Main office positively by 12/03/2018 for analyzing and forwarding of consolidated report to Hqrs. office.

The non-receipt of the above report within the due date will be treated as ‘NIL’ and request for additional hardware beyond the due date will not be entertained.


(AMULYA, K.G., IDAS)
GO (EDP)