



कार्यालय: रक्षा लेखा प्रधान नियंत्रक

Office of the Principal Controller of Defence Accounts

सं. 107, लोअर अग्रम रोड, अग्रम पोस्ट, बंगलूर - 560 007

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No. Pay Tech/LF BILL CORR/2021

Dated

19 -03-2021

To

All units/formations

Sub: Streamlining the procedure for Recovery of Rent & allied charges

It has been observed that some of the units/formations are not effecting recovery of Rent & allied charges in the Regular Pay Bills submitted to this office. This leads to non-recovery/late recovery of these charges which results in loss of revenue to public exchequer.

2. In order to streamline the procedure for recovery of Rent & Allies charges, it has been decided by the competent authority to strictly follow the under mentioned procedure, while forwarding the Regular Pay Bills to this office.

i) Necessary liaison may please be carried out with AAO, BSO concerned to obtain the Rent & Allied charges before preparing the Pay Bill of that particular month. In case, the License Fee bills are not forthcoming from AAO, BSO, it is requested to include the Fixed charges pertaining the govt. married accommodation (such as License Fee, Water Charges). The recovery of the LF and other Fixed charges pertaining to the particular month may be carried out in the Pay Bill of the same month.

ii) Electricity and other charges which are variable, should be recovered in the month in which the LF bills are received in units/formations. On receipt of Variable charges pertaining to different periods, the details of the same may be mentioned in the remarks column (Eg. Electricity Charges from Jan to March etc.).

iii) All Rent & Allied charges which are due up to March-2021 and not recovered in the Pay Bill of March-2021, may be invariably incorporated in the Pay Bill for the month of April-2021 with necessary liaison with AAO, BSO.

iv) From the Month of May- 2021 onwards, Fixed charges for the month of May-2021 and all the charges of April-2021 (i.e. the previous month) are to be incorporated with necessary liaison with AAO, BSOs.

Assistant Controller of Defence Accounts (Pay)

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