

CIRCULAR

NO/AN/II/1002/OC  
DATED 10-08-2018

To  
All the Sections in Main Office  
All PAO(ORs) and sub-offices (as per standard list)

Subject: Reimbursement in respect of Newspapers purchased/  
Supplied to officers at their residence

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Department of Expenditure Min.of Fin vide their letter No.25(12)/E.Coord-2018 dated 03-04-2018 has issued fresh guide lines for reimbursement in respect of Newspapers purchased/Supplied to officers at their residence.

The eligible officers may claim reimbursement at the following mentioned rates on production of certificate as prescribed in the Annexure enclosed.

Sl No	Level of Officer	Reimbursement to be made per month(in Rs)
1	Secretary/Secretary equivalent	As per actual
2	Additional secretary/Additional Secretary equivalent	Rs.1100
3	Joint secretary/Joint Secretary equivalent	Rs.850
4	Director/Deputy Secretary/Under Secretary/ Section officer or equivalent	Rs.500

The claim shall be made on half yearly basis **January to June and July to December**. Since the order is w.e.f April/2018, the amount for previous months will be admitted at old rates only.

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ACDA(AN)

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For uploading on PCDA website.

V.S. Manjule  
SAO(AN)