

	कार्यालय रक्षा लेखा प्रधान नियंत्रक Office of the Principal Controller of Defence Accounts सं. 107, लोअर अग्रम रोड, अग्रम पोस्ट, बेंगलूर - 560 007 No.107, Lower Agram Road, Agram Post, Bangalore-560 007	
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Part II OO No. 146

Dt:14/07/2020

Sub: Delegation of power to sanction of various kinds of leave
 Ref:- This office Part II O O No.170 dated 19/06/2019

The undersigned, hereby, delegates the following powers to subordinate officers of main office and sub offices in respect of various kinds of leave of Group-A, B, C cadres serving under PCDA, Bengaluru. This order supersedes the earlier delegation of powers as per this office part II OO No. 170 dated 19/06/2019:-

Nature of leave	To whom sanctioned	Extent upto and authorities who can sanction leave				
		AAO	SAO/ AO	SAO/AO (AN)	DCDA/ ACDA	Jt.CDA
Casual Leave	Group A Officers other than Jt.CDA	--	--	--	--	--
	SAO/AO/AD(OL)/ SPS	--	--	--	03 days at a time	06 days at a time
	AAO	--	03	05	06 days at a time	08 days at a time
	Gp B(Non Gaz) & C	04	05	06	08 days at a time	--
Restricted Holiday	Group A Officers other than Jt.CDA	--	--	--	--	--
	SAO/AO/AD(OL)/ SPS	--	--	--	Full Power	--
	AAO	--	02	02	--	--
	Gp B(Non Gaz) & C	02	02	02	--	--
Earned Leave	Group A Officers other than Addl.CDA/Jt.CDA	--	--	--	--	--
	SAO/AO/AD(OL)/SPS	--	--	--	15	Full power
	AAO	--	10	10	30	Full power
	Gp B(Non Gaz) & C	12	15	15	45	Full power
Half Pay Leave	Group A Officers other than Jt.CDA	--	--	--	--	--
	SAO/AO/AD(OL)/SPS	--	--	--	15	30 days
	AAO	--	10	10	30	Full power
	Gp B(Non Gaz) & C	--	15	15	45	Full power

Commuted Leave	Group A Officers other than Jt.CDA	--	--	--	--	--
	SAO/AO/AD(OL)/SPS	--	--	--	15	30 days
	AAO	--	10	10	30	Full power
	Gp B(Non Gaz) & C	--	15	15	45	Full power
Other types of leave						
a)Extra Ordinary Leave	Group A Officers other than Jt.CDA	--	--	--	--	--
	SAO/AO/AD(OL)/SPS	--	--	--	--	60 days
	AAO	--	--	--	--	60 days
	Gp B(Non Gaz) & C	--	--	--	--	120 days
b)Maternity leave & Paternity Leave	Group A Officers other than Jt.CDA	--	--	--	--	--
	SAO/AO/AD(OL)/SPS	--	--	--	GO(AN) full powers	--
	AAO	--	--	--	GO(AN) Pay	--
	Gp B(Non Gaz) & C	--	--	--	full powers	--

Note:

- i) Spl.CL for any category/occasion has to be sanctioned by main office.(Family planning, Association activities, Sports competition etc., Spl. CL may be sanctioned by JCDA of main office)
- ii) Leave applied in conjunction with Ty.duty has to be sanctioned by main office.
- iii) Leave in excess of the period noted above may be sent to main office for sanction
- iv) CCL: Irrespective of period may be sent to main office
 - a) GO(AN) for SAO/AO/AD(OL)SPS & GO(AN Pay) for AAO & below
 - Upto 15 days
 - b) Jt.CDA
 - Upto 90 days
 - c) PCDA
 - Above 90 days

Sd/-
(SHASHI BALA SRIVASTAVA)
PCDA

No.AN/Pay/III/1057

Copy to:

1. CGDA, New Delhi
2. PCDA(P), Allahabad
3. All sub-offices under PCDA, Bangalore
4. All IDAS officers under PCDA, Bangalore
5. All SAOs/AOs under PCDA, Bangalore
6. All Sections in Main Office
7. EDA section - for uploading in website .

(M)
15/07/20

DCDA(AN PAY)