

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

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AN/I/GEN CORR

Dated:28/09/2017

To:

All Sections in Main Office.

All Sub offices under PCDA, B'lore.

Sub: Stoppage of Payments in respect of Officers/Staff, consequent on transfer to other Offices/organization.

Of late it is observed that payments, particularly the salary in respect of Officers/Staff are being paid from this Office, even after transfer out to other organizations. The competent authority has viewed the same seriously and it has been directed by the competent authority that any kind of payments including those due to the Officer/Staff on the date of relief from this Organisation should be ceased and no such payments should be released after the date of relief. The detailed information regarding the dues if any pending to the Officer/Staff should be forwarded and reported to the respective office/organization of reporting. The Admin-Pay section monitoring the payments shall ensure strict compliance of the above directions.

It is emphasized on the concerned sections monitoring the transfer- in and transfer-out cases to immediately act on the same and necessary action taken to remove such names from the TULIP who are transferred out from the organization on the same date of relief of the individual. It is the responsibility of the respective office/section to ensure that the relieving Admin orders reach the Admin Section of Main Office on the same date of relief of the individual, to enable the Admin section to take prompt action in the above regard. In respect of Transfer-in cases also the concerned sections should take prompt action for creating the employee details in TULIP through AN-I, M.O., and prompt payments are made to the employee.

It is also desired by the competent authority that similar kind of action may be taken in respect of Civilian employees Payments and payments pertaining to PBORs.

Sd/ rxy

Sr.Accounts Officer(AN)

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1. The Officer I/c,
EDP Section
(Local).

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Sr.Accounts Officer(AN)