

FDP

TENDER ENQUIRY

No.REC/020/Weeding out/Vol-V
Office of the PCDA,
107, Lower Agram Road,
Bangalore-560 007.
Dated- 25.03.2019

To
The Vendors
(As per enclosed list).

Sub: Quotation for sale of waste/old Office documents/records-reg.

This Office is having waste/old records/Files/Paper for disposal on "**As is where is**" basis. Quotations are invited for purchase of old records. The quotation may be sent quoting the rate per Kilogram (KG) for each type of waste, such as, old paper, file cover and cardboard in a sealed cover clearly marking as "**Quotation for the sale of Old Records**". The envelope may be addressed to "**the Assistant Controller (R), Office of the PCDA. 107 Lower Agram Road, Bangalore - 560 007**" and may be dropped into the box kept in the reception of this Office. The quotation can also be sent by Regd./Speed Post/Courier.

2. It may please be noted that **Rs. 500/- (Rupees Five hundred only)** being the **Earnest Money Deposit (EMD)** in the form of Demand Draft/Bankers Cheque **in favour of "PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS BANGALORE"** should be enclosed along with the quotation. EMD of successful bidder would be forfeited in case of withdrawal by its bidder. It may be noted that quotation without EMD is liable to be rejected outright.

3. The highest bidder would be awarded the contract and has to submit an undertaking in stamped paper as per the format available with this Office. Interested parties may visit this Office between **10 AM and 4 PM** on working days (Monday to Friday) after the receipt of this letter for inspection of the old records/files/paper. **The last date for receipt of quotation is 16.00 Hrs. on 10th APRIL-2019.**

4. Tender Enquiry is also available in PCDA, Bangalore website www.pcdablr.gov.in

5. **Note:**

Successful bidder will make his own arrangement for **Shredders/ Platform Balance/Weighing Machine and vehicle to carry the waste papers. He should also ensure that the documents are properly shredded before loading.** An affidavit from the successful bidder will be required to the effect that the Waste Paper will be sent directly to the paper mill for pulverization.

(SD) x x x
Dy. Controller (R)

